

Irish Wolfhound Club of America, Inc.



Election Tellers' Duties

At the beginning of the Annual General Meeting, the President shall ask for the nomination of three Active Members in good standing to act as Board Tellers (aka Inspectors of Election), and three Specialty Judge Tellers (if applicable), and three poll/issue Tellers (if applicable). Both sides should be represented among the Board Tellers and Poll Tellers if conflicting interests exist, such as there being Board candidates additional to those selected by the nominating committee or there being differing views on poll questions.

The Active members present shall then select the Tellers by vote. (*Article V, Section 3: Ballots shall be counted at the meeting by three inspectors of election, to be chosen by the members present at the meeting.*)

During the General Meeting, these actions will take place:

1. The Tellers will validate the outer envelopes as having been received from an eligible voting member by comparing the name and address on the outer envelope against the list of eligible voting members provided by the treasurer. Names will be checked off and no duplicates will be allowed. No envelopes will be opened at this time. Count the total number of valid ballots received and record this number on the worksheet. Give all invalid ballots to the supervisor for removal from the counting process.
2. All outer envelopes will be opened and the inner envelopes will be removed from outer envelopes and placed "UNOPENED" in the appropriate container provided. All Tellers will participate in this process. Inner envelopes need not be sealed to be valid. Ballots not in inner envelopes are also valid. Outer envelopes containing more than one set of ballots are invalid and will be given to the supervisor for removal from the counting process.
3. Discard all outer envelopes in designated container.
4. The Supervisor thoroughly shuffles the remaining inner envelopes so that none can be identified with any of the outer envelopes bearing voters names. The Tellers sort the envelopes into two piles; one consisting of envelopes marked "Election Ballot," and one marked "Judge Selection Ballot". Tellers then open the envelopes containing the ballots, which they have been assigned to check, without observing how the ballots are marked. If an envelope contains more than one set of ballots, they will be given to the supervisor for removal from the counting process. Invalid ballots will be clearly marked in ink by the supervisor and removed from the counting process.
5. Record the votes on the tally sheet as follows:
All candidates for an office are listed on the ballots alphabetically. Give each candidate for which there is some mark on the ballot in the space by his or her name, a vote on the tally sheet. Begin with the number 1 and make a strike numerically for each vote cast, skipping no numbers. Two Tellers sit side by side at a table with the third Teller standing behind them. Teller One reads aloud from each ballot, the name of the chosen candidate or candidates. Teller Two records the name and Teller Three verifies the reading and recording of the vote. One group of Tellers count the ballots for the Specialty Judges and the other group of Tellers count the ballots for the Board of Directors. Upon completion, each group of Tellers switch and count the other group's ballots.
6. The Tellers certify in writing the results of the election and give the certification to the Supervisor. Supervisor submits Teller's reports and the Supervisor's report to the President and provides a copy to the Secretary.

Rules for Breaking Ties

If a tie exists between two or more candidates in which one will be elected and the other won't, or for Senior Vice President or judge (top two candidates with the most votes), then the winner will be determined by a coin toss. The President (or his representative) will conduct the coin toss in front of witnesses.

Revised and reapproved: 04/28/2013